



**North Kern South Tulare  
Hospital District**

1509 Tokay Avenue • Delano, CA 93215  
www.nksthd.org

**Board Meeting  
Agenda  
To be held via  
Teleconference**

**June 30, 2021**

**6:00pm**



## District Regular Meeting Agenda

June 30, 2021

Wednesday – 6:00pm

**IN ACCORDANCE WITH THE GOVERNOR NEWSOM’S EXECUTIVE ORDER #N-29-20, THIS MEETING WILL BE CONDUCTED FULLY VIA TELEPHONE CONFERENCE, DUE TO THE CURRENT VISITOR RESTRICTIONS AT THE FACILITY. TO PARTICIPATE PLEASE FOLLOW THESE INSTRUCTIONS. AT THE TIME FOR THE MEETING, YOU MAY CALL IN AS FOLLOWS:**

### Public Access Via Zoom video or audio conference

Meeting ID: 779 497 8178

Passcode: mqY4cs

Access via Zoom App, Website or

<https://us02web.zoom.us/j/7794978178?pwd=a2hDWU95dDE2Ly9Ja0kzYVpPOWRvQT09>

➤ Or Call In Number: (669)900-6833 - 852931

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or if you need to have this agenda and documents in the agenda packet made available in an alternative format to accommodate a disability, please contact the District Office at (661) 720-2101. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”

#### I. CALL TO ORDER:

#### II. PUBLIC COMMENTS:

#### III. CORRESPONDENCE:

1. Delano Bengals Youth Football (Cheer)

#### IV. BOARD MEETING MINUTES:

1. May 27, 2021 Regular Meeting
2. June 11, 2021 Special Meeting

### CONSENT CALENDAR ITEMS

All “Consent Calendar Items” are considered “routine” and will be approved in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the “Consent Calendar Item” section. All Items removed from the Consent Calendar for further discussion will be heard at the end of “Scheduled Matters.”

#### V. NORTH KERN SOUTH TULARE HOSPITAL DISTRICT:

1. District Disbursements- May 2021
  - CBB #0415
  - VRB #1079
2. District Operating Account- May 2021



- CBB #0415
- VRB #1079
- 3. LAIF- May 2021
- 4. American Express Credit Charges
- 5. American Express Membership Rewards Statement(s)
- 6. Home Depot- Credit Card Statement(s)
- 7. Smart & Final- Credit Card Statement(s) – not utilized
- 8. Chevron- Credit Card Statement(s)
- 9. Alpha Fund- Claims Summary

**VI. GLORIA NELSON CENTER:**

1. GNC Disbursements – May 2021
  - CBB #0511
  - VRB #1117 – No Disbursement
2. GNC Operating Account – May 2021
  - CBB #0511
  - VRB #1117

**VII. DELANO DISTRICT SKILLED NURSING FACILITY:**

1. SNF Disbursements – May 2021
  - CBB #0385
  - VRB #1095
2. SNF Operating Account – May 2021
  - CBB #0385
  - VRB #1095
3. SNF Money Market Account - May 2021
  
4. Days Sales Report

**DISCUSSION ITEMS**

**I. NORTH KERN SOUTH TULARE HOSPITAL DISTRICT:**

1. P&L Statement and other financial reports May 2021
2. Discussion/Action regarding GNC flooring replacement project
3. Continuation of Proclamation of Covid -19 Emergency
4. (For all Facilities) Discussion and potential actions concerning the COVID-19 Emergency, follow up discussion/action concerning CARES Act funding received and separate tracking of funds received and how the funding is spent; discussion regarding purchase of PPE.
5. (For all Facilities) Discussion/actions concerning organizational structure, status of positions open and filled, including permanent and temporary positions, administrative job descriptions, educations and experience requirements, and HR department status



- a. Centralized District Business Office -update
- b. Discussion / Approval for the job description of the Director of Human Resources
- c. Consideration of process for development of Salary Schedule for all employees
6. Discussion / Action regarding Association of California Healthcare District (ACHD) membership with an annual fee of \$8,11100.
7. Update on application for Grants for Covid-19 Testing, FEMA, etc. – confirm all paperwork filed and status. – Waiting for reimbursement.
8. Consideration of Adventist Health’s request to scheduling discussions between the parties to explore mutual opportunities and potential formation of ad hoc committee, and request for the District to consider entering into a Nondisclosure Agreement
9. Consideration of approval RMA/Insurance Renewals
10. Consideration/action to approve HVAC quarterly maintenance contract with
  - a. Air Control in the base amount of \$8,476.00 per year (\$2,119.00 per service) **or**
  - b. South Valley Mechanical (SVM) in the base amount of \$6,600.00 per year (\$1,650.00 per service)

## **II. GLORIA NELSON CENTER:**

1. Family Practice- P&L Statement and other financial reports – May 2021
2. Pediatrics- P&L Statement and other financial reports – May 2021
3. OBGYN- P&L Statement and other financial reports – May 2021
4. Discussion on any specific physician services contracts
5. Discussion on any specific approvals related to midlevel hirings

## **III. DELANO DISTRICT SKILLED NURSING FACILITY:**

1. Profit & Loss Statement and other financial reports – May 2021
2. Census and Patient Days – May 2021
3. Consideration / approval of a CNA Training Program, and adoption of Program policies and procedures

## **IV. CLOSED SESSION:**

1. Conference with Legal Counsel concerning existing litigation (Gov’t Code 54956.9(d)(1)). One case: Albiar v. North Kern South Tulare Hospital District, et al., Kern County Superior Court Case No. BCV-20-102520
2. Conference with Legal Counsel concerning existing litigation (Gov’t Code 54956.9(d)(1)). One case: DFEH Claim #202 009-11335723
3. Conference with Legal counsel concerning significant exposure to litigation (Gov’t Code 54956.9(d)(2)). Two cases: facts not known to potential plaintiffs
4. Conference with Labor Negotiators [[Gov’t Code 54957.6], Agency Representative: Ted Telmo and Che Johnson. Employees: All represented (SEIU, BHU) and unrepresented employees.
5. Health Care Facility Trade Secrets [Health and Safety Code 32106]



**VI. OPEN SESSION: REPORT OF ACTION TAKEN, AS REQUIRED BY THE BROWN ACT**

**ADJOURNMENT:**

I certify that the agenda was posted on \_\_\_\_\_ / \_\_\_\_ Initials